



Community and Economic Development

Matt Treber
Director

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Code Enforcement Administrative Review

Return this form with Citation attached to:

200 W. 4th St. Suite 3100
Madera CA 93637

Appellant Information and must be the assessed owner.

First: _____ Last: _____

Mailing Address: _____ City: _____ State: _____ Zip Code: _____

Home Phone: (_____) _____ Cellular Phone: (_____) _____

Citation#: _____ Date Issued: ____/____/____ Officer's Name: _____

Assessor's Parcel Number (APN): _____ Violation Site: _____

Description of Violation: _____

I am appealing the administrative citation indicated above for the following reason(s):

The appellant requesting the hearing shall be notified of the time and place set for the hearing at least ten days prior to the date of the hearing. Appellant must be present *in person* for hearing.

Signature of Appellant: _____ Date: ____/____/____

THE FOLLOWING INFORMATION TO BE FILLED BY THE CODE ENFORCEMENT DIVISION.

Appeal form received on ____/____/____ By: _____

EXAMINING OFFICER'S STATEMENT

Supervising Code Enforcement Officer: _____

Signature: _____ Date: ____/____/____

Citations will not be recommended for dismissal for a lost or forgotten permit, improperly displayed permit, not knowing the regulations, not displaying day permits date-stamp side up, and/or seeing the signs. An Administrative Review Appeal must be in writing. Please be specific in explaining why the citation should be dismissed. If you do not agree with the findings of the Administrative Review, you may request an examiners review at 200 W. 4th St. Suite 3100, Madera CA 93637.