

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2008-09**

Department: **RMA - ROADS & BRIDGES
(11800)**
Function: **Public Ways & Facilities**
Activity: **Public Ways**
Fund: **Road**

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2006-07</u>	<u>BOARD APPROVED EXPENDITURES 2007-08</u>	<u>DEPARTMENT REQUEST 2008-09</u>	<u>CAO RECOMMENDATION 2008-09</u>
<u>SALARIES & EMPLOYEE BENEFITS</u>				
710102 Permanent Salaries	3,015,570	3,848,000	4,176,000	4,176,000
710103 Extra Help	31,882	60,000	60,000	60,000
710105 Overtime	12,351	22,160	22,160	22,160
710107 Premium Pay	0	1,620	0	0
710200 Retirement	572,677	780,000	795,300	1,038,000
710300 Health Insurance	412,536	527,000	616,300	546,500
710400 Workers' Compensation Insurance	356,824	399,348	400,000	241,041
TOTAL SALARIES & EMPLOYEE BENEFITS	4,401,840	5,638,128	6,069,760	6,083,701
<u>SERVICES & SUPPLIES</u>				
720200 Clothing & Personal Supplies	18,099	20,000	20,000	20,000
720300 Communications	25,396	35,000	40,000	40,000
720500 Household Expense	22,757	30,000	30,000	30,000
720600 Insurance - Liability	519,587	547,137	547,137	684,805
720601 Insurance - Other	16,387	17,217	16,489	16,489
720605 Employer's Share of Retiree's Insurance	53,497	60,000	80,000	72,300
720800 Maintenance - Equipment	528,793	500,000	500,000	500,000
720900 Maintenance - Structures & Grounds	26,806	17,000	17,000	17,000
721000 Medical, Dental & Lab Supplies	188	1,000	1,000	1,000
721100 Memberships	2,000	5,000	5,000	5,000
721300 Office Expense	43,866	55,000	55,000	55,000
721400 Professional & Specialized Services	2,604,840	5,541,835	9,556,560	9,460,002
721500 Publications & Legal Notices	3,188	3,000	3,000	3,000
721600 Rents & Leases - Equipment	395,705	525,000	100,000	100,000
721700 Rents & Leases - Structures & Grounds	15,913	13,000	18,400	18,400
721800 Small Tools & Instruments	14,431	15,000	15,000	15,000

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2008-09**

Department: RMA - ROADS & BRIDGES
(11800)
Function: Public Ways & Facilities
Activity: Public Ways
Fund: Road

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2006-07</u>	<u>BOARD APPROVED EXPENDITURES 2007-08</u>	<u>DEPARTMENT REQUEST 2008-09</u>	<u>CAO RECOMMENDATION 2008-09</u>
<u>SERVICES & SUPPLIES (continued)</u>				
721900 Special Departmental Expense	3,164,241	1,159,711	7,520,200	7,400,000
722000 Transportation & Travel	9,353	15,000	18,000	16,000
722100 Utilities	99,928	116,100	120,000	120,000
TOTAL SERVICES & SUPPLIES	7,564,975	8,676,000	18,662,786	18,573,996
<u>OTHER CHARGES</u>				
730800 Right of Ways	5,652	100,000	110,000	110,000
731401 Intrafund Expense	477,700	441,708	441,708	637,557
TOTAL OTHER CHARGES	483,352	541,708	551,708	747,557
<u>FIXED ASSETS</u>				
740200 Buildings & Improvements	38,000	0	200,000	200,000
740300 Equipment	499,820	504,250	1,095,000	974,000
740311 CMAQ - Equipment	65,000	170,000	220,000	220,000
TOTAL FIXED ASSETS	602,820	674,250	1,515,000	1,394,000
TOTAL - RMA - ROADS AND BRIDGES	13,052,987	15,530,086	26,799,254	26,799,254

COMMENTS

The Madera County Road Department maintains, repairs, and constructs roads and bridges on the official County system, in Maintenance Districts, and in County Service Areas within the unincorporated area, except for State highways. The budget is primarily financed by State fuel taxes, Federal-State allocations, Forest Reserve funds, Special District service charges, and Traffic Mitigation fees. The Department receives a five-cent property tax from District No. 5. In November 2006, the voters of Madera County passed a new sales tax measure, referred to as "Measure T." This new revenue provides additional funding, some of which can be used on maintenance activities, and significantly improves the Department's preventive maintenance program. In addition, the measure will also address congestion issues on a regional basis. The Department maintains approximately 1,800 miles of road (1,350 miles Valley and 450 miles Mountains), and 170 bridges.

No portion of this budget is financed by local property taxes except for District No. 5 in the southeastern portion of the County, which had levied a property tax prior to Proposition 13.

STAFFING

	2007-08 <u>Authorized</u>	2008-09 <u>Request & Recommend</u>
<u>Permanent</u>		
Administrative Analyst I/II	1	1
Administrative Assistant	1	1
Assistant Engineer	4	4
Assistant Road Commissioner	1	1
Associate Civil Engineer or Engineer I/II/III	1	1
Deputy Road Commissioner	1	1
Development Services Engineer	1	1
Engineering Aide	2	2
Engineering Technician	3	3
Equipment Operator	12	12
Equipment Service Worker	1	1
Equipment Shop Supervisor	1	1
Heavy Equipment Mechanic	5	5
Parts Assistant I or II	1	1
Personnel Assistant I or II	1	1
Program Assistant I or II	2	2
Real Property Agent	1	1
Road Commissioner	1	1
Road Construction & Maintenance Supervisor	7	7
Road Construction & Maintenance Worker I or II	24	24
Road Investigator	1	1
Senior Accounting Technician or Accounting Technician I/II	1	1
Senior Civil Engineer	2	2
Senior Heavy Equipment Mechanic	1	1
Senior Road Construction & Maintenance Worker	5	5
Senior Traffic Sign Worker	1	1
Special District Road Manager	1	1
Survey Party Chief or Assistant Engineer	1	1
Traffic Sign Supervisor	1	1
Traffic Sign Worker I or II	<u>4</u>	<u>4</u>
Total Permanent Authorized Staff	89	89

REVENUE

	2007-08 <u>Authorized</u>	2008-09 <u>Request & Recommend</u>
610802 SB 325 Gas Sales Tax	\$ 2,174,700	\$ 1,703,715
610805 LTF Pedestrian & Bicycle Projects	100,000	135,974
610xxx Proposition 1B	-0-	3,570,000
6108xx Measure T Sales Tax	2,222,000	1,884,212
620400 Road Privileges and Permits	150,000	195,000
640101 Interest	100,000	80,000
650201 Highway Users Tax - 2104 and 2106	1,950,000	1,950,000
650202 Highway Users Tax - 2105 (Proposition 111)	1,575,000	1,575,000
650206 State Traffic Congestion Relief 2928 (Proposition 42)	-0-	2,600,000
654030 State Transit Assistance - STA	240,000	68,000
654035 *ISTEA Exchange Funds - Federal	463,000	463,374
655400 Federal Disaster Relief	135,000	44,320
655500 Forest Reserve Title I	496,000	496,000
657040 Federal Funded Bridges (Eng. Services Refunds)	944,000	1,247,733
657xxx HSIP Lanes Bridge	-0-	346,663
657045 Federal - Hwy Row Rental	2,500	-0-
657xxx Federal - Transit Admin FTA Buses	-0-	98,000
657055 Federal Transit Administration FTA (5311)	335,000	187,000
657056 Federal - Transit Admin (FTA) Amtrak	800,000	816,000
657057 Federal - 5313 Transit Study	10,000	-0-
657103 CMAQ	180,000	2,890,503
659020 **ISTEA Exchange from Madera County Transportation Committee	513,000	513,000
661702 Road and Street Services - MCTA	760,000	100,000
661703 Road and Street Services (District #5)	150,000	175,000
661704 Road and Street Services (Service Areas, Maintenance Districts)	331,000	331,000
661706 Roads Street Intrafund/Other Services	100,000	150,000
673000 Miscellaneous Refunds & Revenues	18,000	19,000
680100 Sales of Fixed Assets, Other Sales and Fees	8,000	25,000
680260 Op Trans. In - Measure T Transit Enhancement	68,000	-0-
Sub-Total	<u>\$13,825,200</u>	<u>\$ 21,664,494</u>
Cash Balance	<u>1,704,886</u>	<u>5,134,760</u>
TOTAL	<u>\$15,530,086</u>	<u>\$ 26,799,254</u>

*ISTEA (Intermodal Surface Transportation Efficiency Act) Exchange Funds represents approximately 110% of previous FAS (Federal Aid Secondary) funds.

**ISTEA Exchange from Madera County Transportation Committee - MCTC reallocates ISTEA funds to member agencies based on population.

RECAP OF MAJOR EXPENDITURE ACCOUNTS:

- 720300 **Communications** is recommended at \$40,000 based on current usage and experience. This account also includes funds for the communication expense of the Wide Area Network that is pro-rated to this Department (\$3,897).
- 720601 **Insurance - Other** is recommended at \$16,489 and provides for the following insurance expense: Property and Pollution Insurance (\$2,932) and Contractors' Equipment (\$13,557).
- 720800 **Maintenance - Equipment** is recommended at \$500,000. This account provides funds for all equipment repairs, parts, fuels, tires, and overhauls. This account also provides funds for office equipment, mobile radios, and other type of maintenance and repair, which includes funds for the Wide Area Network Maintenance cost (\$1,820).
- 721400 **Professional & Specialized Services** is recommended at \$9,460,002. The funds requested in this account are for the proposed capital improvement projects as outlined in the Capital Improvement Program submitted in a separate document. This account also includes (\$5,270) for professional services concerning the Wide-Area Network, and (\$2,750) for the pro rata share of the cost for the independent auditor.
- 721600 **Rents & Leases - Equipment** is recommended at \$100,000. This account provides funds when equipment breaks down or it is more economical to rent equipment than to purchase equipment.
- 721900 **Special Departmental Expense** is recommended at \$7,400,000. This account provides for the purchase of all road construction materials, asphalt, concrete and various road oils, rock, sand and dirt. This account will be adjusted at Final Budget based on the ending cash balance.
- 731401 **Intrafund Expense** is estimated at \$637,557 based on the previous year's allocation. The Auditor's Office will meet to refine this amount upon further review of the outside consulting firm that provides the Cost Allocation Plan. This line item may be adjusted at Final Budget.

EXPENDITURES - RECAP

	<u>2006-07</u> <u>Authorized</u>	<u>2007-08</u> <u>Authorized</u>	<u>2008-09</u>	
			<u>Request</u>	<u>Recommend</u>
Salaries & Employee Benefits	\$ 5,215,729	\$ 5,638,128	\$ 6,069,760	\$ 6,083,701
Services & Supplies	7,622,991	10,298,935	18,662,786	18,573,996
Other Charges	390,326	541,708	551,708	747,557
Fixed Assets	<u>693,100</u>	<u>674,250</u>	<u>1,515,000</u>	<u>1,394,000</u>
Total Roads and Bridges	\$13,922,146	\$17,153,021	\$26,799,254	\$26,799,254

FIXED ASSETS

- 740200 **Buildings & Improvements** (\$200,000) The North Fork Yard Office Building was lost due to a fire. The Department requested to augment the \$150,000 received from the Fire Insurance claim by \$50,000 to construct a facility to house both the office and shop to provide an enclosed environment and protect both staff and equipment from the elements. The \$150,000 was revenue received in the 2007-08 fiscal year and is in the cash balance. Therefore an additional \$50,000 is being requested for this project. This project and additional allocation of Road funds is recommended.
- 740300 **Equipment** The following equipment is recommended:
- 1 **3/4 Ton LWB Regular Cab Pickup Truck 4x2** (R) (\$23,000) is recommended to replace a 1985 3/4 ton pickup with over 130,000 miles. This pickup will be assigned to District 2.
 - 1 **3/4 Ton LWB Regular Cab Pickup 4x4** (R) (\$25,000) is recommended to replace a 1990 3/4 ton pickup with over 135,000 miles. This pickup will be assigned to the newly formed bridge construction crew.
 - 1 **Backhoe Cat 420 4x4 with Four-in-One-Bucket** (R) (\$100,000) This unit will replace a 1991 backhoe. The Road Department purchased five (5) new backhoes in 1991. The maintenance cost and down time is excessive. The Department has replaced three in recent years. The Department will replace on this fiscal year and the other next fiscal year. The replacement of this backhoe is recommended.

FIXED ASSETS (continued)

- 1 **Asphalt Paver CAT AP655D** (R) (\$515,000) This unit will be equipped with Mobil-Trac System and AS2252C Ver Sa Mat Screen, Pick Up Machine and Top Con Controls suitable for both mountain and valley paving projects. The unit will pave from eight (8) to twenty (20) foot widths. With the additional financial resources from Measure “T” and the formation of the new construction crew, the addition of this paver will allow the Department to expand paving capabilities.
- Prior to the purchase of this machine, it is recommended that the Department make a presentation to the Board on the merits of this paver, cost effectiveness (purchase versus renting), maintenance upkeep, and the cost to create and maintain a new construction crew to function and operate the unit. Funds are budgeted in this account for the purchase of the paver after the Board has received a presentation and approves the concept.
- 1 **Trimble GPS 5800 System** (N) (\$22,000) This unit will be used for survey, construction and asset management positioning applications and data collection for the Pavement Management System. With the additional resources from Measure “T” and the formation of the new construction crew, a greater demand will be placed on surveys, to provide quick and accurate data for the additional projects.
- Prior to the purchase of this system, it is recommended that the Information Technology Director review this system and issue a recommendation. Funds are budgeted for this unit.
- 1 **Hot Box Truck** (R) (\$150,000) This vehicle will replace a 1994 Ford Patch Truck with 140,000 miles and does not meet the new Air Resources Board on-Road Diesel Program Regulations. This vehicle will be assigned to District 3. This unit is recommended.
- 1 **Visual Aid Unit** (N) (\$3,500) This equipment will be used for computer generated presentations. Units will be portable and stationary for use in the office, as well as remote locations. The equipment will be shared with other RMA Departments as the need arises. This unit is recommended.
- 1 **10-Yard Diesel Dump Truck** (R) (\$130,000) This vehicle will replace a 1980 Ford Dump Truck with 110,742 miles and does not meet the new Air Resources Board On-Road Diesel Program regulations. This vehicle has a dual use; dry season for road maintenance operations and during winter months as a sand spreading/snow removal truck. This dump truck will go to District 5. This dump truck is recommended.
- 1 **Wire Fed MIG Welder** (R) (\$3,500) This welder will go to the Raymond District 4 Yard. Minor equipment repairs will be done in the Raymond Yard eliminating the necessity of transporting machinery/equipment to Madera for repairs. Raymond Yard currently has a 38-year old ARC Welder that is not efficient. This welder is recommended.

FIXED ASSETS (continued)

- 1 **25-Ton Air-Operated Axle Jack** (N) (\$2,000) This jack will be used at the Main Yard Shop to work on heavy equipment such as graders, dump trucks, etc. This unit is recommended.

740311 **CMAQ - Equipment**

The following items are recommended:

- 1 **Transit Bus** (R) (\$85,000) carryover funds from 2007-08. This bus would replace a Madera County Connection Program Vehicle. The current bus has high mileage with high maintenance cost. This purchase is funded with a 5311 Federal Grant (88.5%) and State Transit Assistance Grant (11.5%) This transit bus is recommended.
- 1 **Transit Bus** (\$75,000) carryover funds from 2007-08, recommended.
- 1 **8-Passenger Van** (\$60,000) Purchase of one eight passenger van - to be used in the Madera County Escort Program. This purchase is funded with a 5311 Federal Grant (88.5%) and State Transit Assistance Funds (11.5%). This van is recommended.

The following fixed assets are not recommended:

- 1 **½ Ton SWB Regular Cab 4x2 Pickup** (R) 1992 (\$21,000)
- 1 **Backhoe 4x4 CAT 420 E** (R) 1991 (\$100,000)