

**COUNTY OF MADERA
BUDGET UNIT EXPENDITURE DETAIL
BUDGET FOR THE FISCAL YEAR 2008-09**

Department:

**RMA - BUILDING
OPERATIONS (01320)**

Function:

General

Activity:

Property Management

Fund:

General

<u>ACCOUNT CLASSIFICATION</u>	<u>ACTUAL EXPENDITURES 2006-07</u>	<u>BOARD APPROVED EXPENDITURES 2007-08</u>	<u>DEPARTMENT REQUEST 2008-09</u>	<u>CAO RECOMMENDATION 2008-09</u>
<u>SERVICES & SUPPLIES</u>				
720500 Household Expense	31,446	35,000	32,000	32,000
720502 Household Expense - Refuse Disposal	2,665	3,300	1,000	1,000
721400 Professional & Specialized Services	372,744	443,000	637,700	637,700
721900 Special Departmental Expense	512	800	800	800
TOTAL SERVICES & SUPPLIES	407,367	482,100	671,500	671,500
<u>OTHER FINANCING USES</u>				
750100 Operating Transfers Out	159,819	0	0	0
TOTAL OTHER FINANCING USES	159,819	0	0	0
TOTAL - RMA - BUILDING OPERATIONS	567,186	482,100	671,500	671,500
<u>INTRAFUND TRANSFERS</u>				
770100 Intrafund Transfer	(115,188)	(171,582)	(266,102)	(266,102)
GRAND TOTAL - RMA BUILDING OPERATIONS	451,998	310,518	405,398	405,398

COMMENTS

This budget covers the cost of cleaning County buildings using contracted janitorial services. The annual cost of the janitorial agreement is shown in the Professional and Specialized Services account in this budget.

SERVICES & SUPPLIES

- 720500 **Household Expense** is recommended at \$32,000. This account provides any miscellaneous cleaning supplies and paper products that may be needed which are not required to be supplied under the janitorial contract.
- 720502 **Household Expense - Refuse Disposal** is recommended at \$1,000 for trash pickup at County facilities in Oakhurst, and North Fork. Based on the provisions of a Memorandum of Joint Occupancy with the Administrative Office of the Courts, the County will reimburse the State a pro rata share of cost (32.5%) for refuse disposal expense relating to the Bass Lake Government Center. For explanation, see Trial Court Operations.
- 721400 **Professional & Specialized Services** is recommended to be funded at \$637,700. This account funds the County's contractual janitorial service. The Board of Supervisors approved a new three (3) year janitorial agreement in November 2007. The janitorial budget includes a full-time day janitor in the new County Government Center, a 4-hour day janitor for Social Services, an added facility at 441 E. Yosemite Ave. for Social Services, the additional cost for Probation now occupying the former Borden Court facility. Also included is \$800 for janitorial services for the Grand Jury's rental space. Based on the provisions of the Memorandum of Joint Occupancy with the Administrative Office of the Courts, for 2008-09, this budget will reflect the County's share of cost with the Court (32%) for janitorial services in the former County Government Center (\$46,320).
- 721900 **Special Departmental Expense** (\$800) provides funds for the fingerprinting of new janitorial employees for security purposes.

COST APPLIED

\$266,102 of this budget will be charged to the Household Expense accounts of Child Support Services (\$18,670), Department of Social Services - Administration (\$90,678), Women Infant Care (WIC) (\$7,804), and Welfare Fraud (\$1,725), Behavioral Health Services (\$77,200), Public Health (\$49,425), and RMA - Road Department (\$20,600).